

# WELCOME TO THE NURSERY & PRESCHOOL!



"But Jesus called the children to him and said, 'Let the little children come to me, and do not hinder them, for the kingdom of God belongs to such as these. I tell you the truth, anyone who will not receive the kingdom of God like a little child will never enter it.' "

Luke 18:16-17 NIV

Christ Community Church  
1215 Hillsboro Road  
Franklin, TN 37069

# **Christ Community Church**

## **Nursery & Preschool**

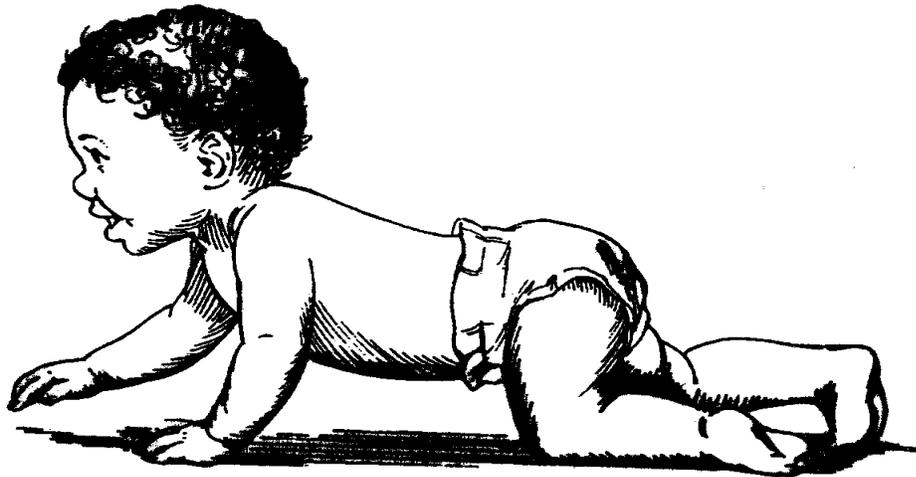
We are delighted to have your child as part of our Nursery or Preschool program. We hope your child's stay will be a happy one and you will be able to attend worship knowing your child is in the best of care. We want to help you become acquainted with the Nursery and Preschool and our policies. Please take the time to read through the following information and please keep this booklet for future reference.

# WHEN YOU ARRIVE...

1. An adult volunteer will welcome you and your child at the classroom door.
2. You will need to sign in your child each time they are in the classroom. Please be sure to specify your exact location and any special instructions for your child.
3. The parent will be given a Safe Care Card with an assigned paging number each visit. Once a child is permanently enrolled a Safe Care Card and nametag with child's name and permanently assigned paging number will be placed in the child's classroom.
4. If a situation arises where you are needed during a worship service, this paging number will appear on the silent paging screen which are located on each side of the Worship Center.
5. If your number appears, please return promptly to your child's classroom.
6. If you need to be contacted while you are in another part of the building, a staff person or coordinator will come and find you. **Please be sure to specify on the sign-in sheet your exact location!** It is policy that parents remain on the premises while their child is in our care.
7. When your child's room reaches capacity, we will assign you to the next available room for that week.

# SECURITY TAGS

1. You will be given the Child's Safe Care Card each visit. This is the security card for your child.
2. If someone else is to pick up your child, they must have the Safe Care Card and their name must be listed on the sign-in sheet as an authorized pick-up person.
3. In the event you lose the Safe Care Card or another person has it, the classroom volunteers will not release your child without proper authorization from a staff member. Your child's safety is our first priority, even if it requires extra time.



## LOST AND FOUND

The lost and found areas are located in the Nursery and Preschool Resource Rooms. Please check your child's classroom and then the Resource Rooms for missing items.

# SIGN-IN SHEETS

- Blank sign-in sheets are posted at each room's doorway for writing down specific instructions concerning the care of your child. Please do not verbally tell the worker. That worker may not be caring for your child all hour, or the next hour.
- As a courtesy to the volunteer staff, please pick up your child at the conclusion of the Service.

## CORRECT SIGN-IN

Child's Name	Parent's Name	Location		Instructions
		9:00	10:45	
<i>Sally Smith</i>	<i>Anne Smith</i>	<i>Sanctuary</i>		<i>Bottle @ 10 am</i>

## INCORRECT SIGN-IN

Child's Name	Parent's Name	Location		Instructions
		9:00	10:45	
<i>Sally</i>	<i>Anne</i>	✓		

# **YOUR CHILD'S CLASSROOM AND THE TEACHING PROGRAMS**

The children in the Nursery and Preschool are placed in classes according to their birthday. Your child will be in the same room until Promotion Sunday. The second Sunday in September (unless otherwise noted) is Promotion Sunday and every child is assigned to a new room according to their birthday.

We believe children have the ability to learn at an early age. Our children from 6 months through 2 years old enjoy Bible lessons with hands-on activities. Simple Bible stories combined with related activities and songs make learning fun.

Our children from 3 through 5 years old are learning about God and His Son, Jesus Christ through Great Commission's "Show Me Jesus" curriculum.

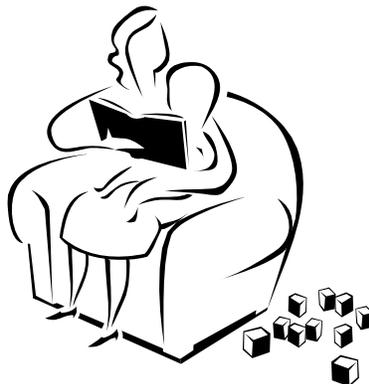
Nursery and Preschoolers may attend Sunday School for one service or two. Both services offer Bible based lessons and activities.

# ILLNESS

1. In consideration of others, please do not bring sick children to the nursery. Your child must be free from colds, fever, diarrhea, vomiting, pinkeye, and other symptoms for at least 24 hours before coming to the Nursery or Preschool.
2. If your child becomes ill or injured during the morning, we will page you to return immediately to the classroom.
3. All medications must be administered by parents.

# DIAPER CHANGING

1. Please bring an extra disposable diaper each time you come.
2. Please use disposable diapers if possible. We do not rinse out cloth diapers, so please supply a plastic bag so we may take care of used ones promptly.



# SNACKS

1. We do provide graham crackers, animal cookies, goldfish or vanilla wafers and water each hour for children over six months of age. Please do not send additional food or gum.
2. If your child has a food allergy:
  - Be sure you make the teacher aware of it as your child enters the classroom each visit. Also, be sure to indicate any special instruction on the sign-in sheet.
  - Notify the teacher if your child has an Epi-pen and discuss its use.

# INFANT FEEDING

1. We will do our best to feed your infant their bottle at the time you indicate. Please specify any special instructions on the sign-in sheet.
2. Because powdered formulas vary, please pre-mix all bottles before you arrive.
3. Please feed your child baby/solid food before you arrive. If your child must be fed solid food during the service you will be paged.

# **LABEL ALL BELONGINGS**

1. Please label your child's diaper bag
2. Please label all diaper bag contents including bottles, juice cups, pacifiers, blankets and clothing.
3. Please tie a string to the pacifier and pin it to your child's clothing.

## **SUGGESTED DIAPER BAG CONTENTS**

Please use a small diaper bag or sack that will easily hang on the hooks in the classroom.

1. One or two bottles or sippy cups as needed
2. Extra disposable diapers
3. Pacifier
4. Change of clothing

Please label all items and remove any valuables from your child's diaper bag.



# WHAT NOT TO BRING

1. Medicine of any kind. If your child needs any medication at all, it **MUST** be administered by the parent.
2. Toys from home. They may get lost if they are mixed in with our toys. We provide safe, age appropriate toys that are cleaned after each service.
3. Blankets, burp cloths, etc. We have equipped our rooms with these items, which are washed after each use.
4. Infant carriers, car seats and/or strollers. We do not have room to store them.

## POTTY TRAINING

If your child has begun potty training please:

1. Take your child to the potty before entering class.
2. Give your teacher key vocabulary words your child uses.
3. Dress your child so he/she can be as independent as possible.

If there is any question as to your child's proficiency, use a pull up.

# SEPARATION ANXIETY

Children experience varying degrees of separation anxiety when confronted with new situations. Here are some suggestions for you as a parent:

1. Pray for your child, the teacher, and the other children prior to Sunday morning.
2. Talk about Sunday School during the week.
3. If your child shows great anxiety stay with him/her the first Sunday morning. Help your child by entering into the class activities with him/her, sit in a separate chair, and learn the names of the other children in the class.
4. Most importantly do not sneak out. Look your child in the eyes, acknowledge his/her feelings, and reassure you will return very soon.

# FIRE ALARM

1. If the fire alarm should go off during the service, please do not come to the Nursery or Preschool. The teacher's primary concern is to get the children out of the building safely. During the fire alarm, the children will not be released to the parents under any circumstances. In the confusion of a fire alarm, security tags and sign-out procedures cannot be checked properly. Parents may meet their children at a designated area on the north lawn, just outside the Worship Center.
2. The doorway to the preschool/nursery wing will be blocked in an effort to keep the hallways clear so the Nursery and Preschool workers can get children out of the building quickly.

# VOLUNTEER STAFF

The people who work in the Nursery and Preschool are volunteers who willingly offer their time. There is always a need for more workers. If you are willing to help on Sunday morning, please call us at the numbers below or come to the reception desk. Our programs depend on volunteers and we encourage all parents to serve. Volunteers are trained on child safety procedures and complete a written application.

We look forward to caring for your child. Every effort has been made to make your child's stay a pleasant and safe one. We are always looking for ways to improve our ministry and if you have any ideas, please feel free to call us.

May your child see and feel God's love in and through the Nursery and Preschool teachers and programs.

## MINISTRY COORDINATORS

Nursery Coordinators  
Kim Spiegel & Michele Fort  
468-2290

Preschool Coordinator  
Dorla Schlitt  
468-2244

